

Announces

A Meaningful Summer Institute for Educators



General Session

Due Process: What Every Educator Needs to Know

Presenters: James A. Keith, Esq. and Carolyn Wooten Black

Repeated Sessions

*IEPs and LRE: Participation vs. Making Progress in the
Regular Ed Classroom*

Presenter: Dianne Enis and Cecilia Leach

Playing by the Rules: Issues, Actions and Decisions

Presenter: James A. Keith, Esq. And Carolyn Wooten Black

**Embassy Suites North • Ridgeland, Mississippi
June 14-15, 2010**

Join Us at the Summer Institute!

REGISTRATION RATE

Pre-registration Deadline: June 8, 2010

The registration fee includes a continental breakfast on both days of the Institute, refreshment breaks, practical materials and handouts provided in a resource notebook and, if applicable, SEMI credits.

C-SPED Subscriber Rate: \$295
 Non-Subscriber Rate: \$310
 Additional Team Member: \$275 (*The first team member from a district or organization is full-price; additional members may receive this discounted price*)

EASY TO REGISTER

Send your registration form by mail to P.O. Box 2752, Ridgeland, MS 39158-2752 or by fax to 509.355.5757 or 601.898.2855. You may register online at www.csped.com. Onsite registration will only be granted at the door on a space-available basis. Payment or a purchase order must be received prior to the start of the Institute.

SUBSTITUTIONS/CANCELLATION POLICY

C-SPED reserves the right to substitute speakers or cancel the Institute due to the lack of registrations, a natural disaster, or a national emergency. Notification of any cancellation by C-SPED will be made to the registrants. In case of cancellation, C-SPED's liability is limited to the refund of the Institute registration fee only.

Substitutions may be made at any time with no penalty. For registrants whose cancellation is received in writing at *least ten (10) days* before the Institute will receive a refund for the amount of the Institute minus a \$50 administrative fee. *Cancellations received after this deadline will not be refunded.* Unpaid cancellations and registrants that do not attend the Institute for which they are registered will be billed the appropriate amount. All refunds will be made by C-SPED following the designated Institute.

SPECIAL NEEDS/ASSISTANCE

Please call 800.468.6135 or 601.898.2828 or email us at institutes@csped.com with any questions you may have regarding registration for the Institute or any special accommodations or needs you may have to attend the Institute. Notification of special accommodations must be received no later than three (3) weeks prior to the Institute.

SEMI AND CEU CREDITS FOR EACH STRAND

5 SEMI credits are available for administrators. If you are interested in obtaining SEMI credits, please indicate by providing your social security number on the registration form.

.85 CEU credits are available for a fee of \$15.00. Sign-up for CEU credit will be available at the registration desk. Interested participants must make payment upon sign-up at the Institute.

Don't Delay, Register Today!

WHO SHOULD ATTEND?

- Special Education Directors
- Superintendents and Assistant Superintendents
- Principals and Assistant Principals
- LSC and Eligibility Team Members
- Teacher Support Team Members
- Special and Regular Education Teachers
- Administrative Assistants
- Administrative Support Personnel
- Title I and Curriculum Coordinators
- Psychologists & Psychometrists
- Case Managers
- Counselors
- 504 Coordinators and Team Members

AGENDA

Monday, June 14

7:30 — 8:30	Registration and Continental Breakfast
8:30 — 10:00	General Session
10:00 — 10:15	Break
10:15 — 11:30	General Session cont'd
11:30 — 1:00	Lunch on Your Own
1:00 — 2:30	Repeated Sessions*
2:30 — 2:45	Break
2:45 — 3:45	Repeated Sessions cont'd
4:00 — 4:30	Demonstration of <i>Review360</i> Software Program

Tuesday, June 15

7:45 — 8:30	Continental Breakfast
8:30 — 10:00	Repeated Session
10:00 — 10:15	Break
10:15 — 11:45	Repeated Sessions cont'd
11:45 — 12:00	Update from C-SPED and Door Prizes

* The two sessions will be repeated on Tuesday morning. Due to space limitations, participants will be assigned which day to attend each repeated session.

JOIN US FOR AN OVERVIEW OF THE REVIEW360 BEHAVIORAL PROGRAM

Join your peers and relax for a few minutes on Monday afternoon after the Institute session! Take advantage of this demonstration of the *Review360* Behavioral software program. This outstanding program is used to implement proven positive behavior interventions and strategies during the RTI and IEP processes. *Review360* automatically recommends empirically proven approaches and implementation methods. It also provides for easy tracking of student progress. You will be pleased to learn about this program, which can assist in the implementation of behavior plans and interventions! Educational Materials Specialists, Inc. (EMS) will sponsor the presentation provided by Psychological Software Solutions.

**A special thanks goes to the sponsor of our Breaks!
 Be sure to visit their booth for information about their programs!**

**Educational Materials Specialists, Inc. (EMS)
 800.748.3049**

Special thanks to **Educational Materials Specialists, Inc. (EMS)** for their support! EMS is located in Ridgeland, MS and provides products and services for school district personnel, including the *Reading Coach, Headsprout Early Reading, Orchard, Symphony Math and Ascend* software programs. Districts across the state use the *EZ Test Tracker, EZ Lesson Planner* and *Student Support Network* programs to monitor student progress. For more information about EMS' products and services, visit their web site at <http://www.edmat.com/index.html>.

Contacts: Aubrey J. Corley, Daniel O. Alexander and Greg Spring

General Session –**Due Process: What Every Educator Needs to Know**

Presenters: James A. Keith, Esq. and Carolyn Wooten Black

Want to avoid those explosive landmines in decision-making? This session is a must to attend! An understanding of the purpose and legal requirements surrounding the Response to Intervention process, Section 504 requirements, discipline regulations and due process hearings under IDEA 2004 is a must for school administrators, central office administrators and staff members.

Issues and mistakes leading to non-compliance with regular and special education policies that create challenging situations and take time/energy away from educational initiatives will be discussed. Based on relevant scenarios, participants will explore common legal pitfalls related to the following questions –

- Is your district failing to evaluate for special education services?
- Is your district using or misusing Section 504 requirements?
- Are administrators and staff members taking the necessary steps when implementing discipline, manifestation determinations and behavior plans?
- Are the steps and timelines related to State complaints and due process hearings being correctly implemented?

Repeated Session (Monday afternoon & Tuesday morning) –**IEPs and LRE: Participation vs. Making Progress in the Regular Ed Classroom**

Presenters: Dianne Enis and Cecilia Leach

Are students with disabilities being placed in regular education classrooms with the curricular modifications/supports needed to make progress or simply to fulfill a requirement for participation? Are transition services aimed at making progress towards meeting student goals?

While school districts often meet the State goals of students with disabilities attending regular education classrooms, compliance with the LRE requirements are focused on maximum exposure to the grade-level curriculum. This session will address the changing role of LRE under IDEA 2004 and NCLB and factors to consider when IEPs are written.

Participants will explore practical methods for administrators and teachers to ensure progress monitoring data indicates remediation, along with appropriate curricular modifications. The following processes will be explored during this informative session –

- How to determine if a student is actually making progress towards meeting the curriculum requirements.
- How to modify a curriculum objective for students with skills below grade level while trying to teach grade level material.
- How to provide grades reflective of a student's work.
- How to plan for high school transition services.
- How to explain transition services and graduation options to parents.

Repeated Session (Monday afternoon & Tuesday morning) –**Playing by the Rules: Issues, Actions and Decisions**

Presenters: James A. Keith, Esq. and Carolyn Wooten Black

Think you have seen it all? Guess Again! During this session, the presenters will provide up-to-date information regarding new issues on the horizon, as well as, the steps you need to take to ensure readiness for the latest legal matters. Participants will enjoy this session, as the presenters discuss relevant topics, including –

- National emphasis on restraint and seclusion techniques, including time-out procedures.
- When and how to handle parent demands.
- District policy regarding observations in the classroom by advocates and parents.
- The U.S. Supreme Court's *Forest Grove* opinion, which granted parents an opportunity for private placement reimbursement even though the district had not previously provided services.

Got questions you want answered? Time will be allocated for participants to ask questions of the presenters related to those "tricky" educational issues. So, participants get your questions together!

About the Presenters:

CAROLYN BLACK is the Director of the Center for Special Education Services (C-SPED) that provides a network of services designed for educators. Ms. Black consults with districts on the development and implementation of policies and procedures under IDEA, Section 504, FERPA and Response to Intervention (RTI). She provides training on inclusion practices and research-based strategies. Ms. Black is a frequent presenter and speaker on subjects related to the implementation of IDEA, Section 504, Inclusion, RTI and Differentiated Instruction.

DIANNE ENIS is the Director of Network Services for C-SPED. Ms. Enis is a MDE and NASP certified school psychologist. She began her career by serving as a school psychologist in a public school. She retired from the Mississippi Department of Education, Office of Special Education, where she provided training in the areas of evaluation and eligibility. She frequently provides onsite consultation and training on C-SPED's compliant Intervention/TST process, positive behavioral interventions, inclusion and cultural diversity.

JAMES A. KEITH, ESQ. is a partner in the law firm of Adams and Reese, LLP in Jackson, Mississippi. He serves as board attorney for several school districts throughout Mississippi, providing advice and counsel on numerous school law issues such as employment matters, student issues and education of the disabled. Mr. Keith's areas of practice include education, administrative and employment law, with a particular emphasis on special education matters in public school systems. Mr. Keith is a frequent speaker at national and state conferences and has conducted numerous seminars on legal issues for local school personnel and attorneys.

CECILIA LEACH is a consultant with C-SPED and works with districts throughout the State. She retired as the Director of Special Education for the Senatobia School District after twenty-two years of public service. Ms. Leach has expertise in the relationship between IDEA and NCLB, student data analysis for improvement in achievement, "Habits of the Mind," and issues pertaining to IDEA and Section 504. She has presented in the State and out-of-state on the "Nine Essential Instructional Strategies That Work" and is a valued resource in working with teachers regarding effective interventions, the response to intervention process and inclusion practices.

Practical Solutions to Relevant Issues
Join us at the Institute!

ABOUT THE LOCATION

The Institute will be held at the Embassy Suites - North, in Ridgeland, Mississippi. The Embassy Suites – North/Ridgeland is adjacent to the Renaissance Shopping Center and is conveniently located in the Township at Colony Park off of I-55. The hotel is close to numerous restaurants and shops. For more information, visit the hotel's web site at <http://embassysuites1.hilton.com> and type in the location of Ridgeland, Mississippi.

ACCOMMODATIONS

Rooms have been blocked for the nights of Sunday, June 13 and Monday, June 14 at a flat rate of \$129 - single and/or double occupancy. *To receive tax-exempt status, the hotel requires each guest to bring his or her district's tax exemption form/certificate with the tax ID number designated.*

Please contact the hotel directly to make reservations by calling 601.607.7112. To obtain the block room rate, be sure to state that you making reservations for the **C-SPED** conference. The cut off date for blocked rooms is **May 30, 2010**. If you experience any problems, please ask for Jessica Rawls, Sales Manager, for the hotel.

Accommodations include luxurious two-room suites with high-speed Internet access, two phones with voicemail, refrigerator and microwave. Enjoy the indoor pool, whirlpool and fitness center. After finishing the day, unwind in the lobby at the nightly Manager's Reception.

About C-SPED

The Center for Special Education Services (C-SPED) provides useful and practical services that result in improved programs for children with disabilities and those that are at risk for school failure. With the ever-growing maze of requirements and expectations of educators, the staff provides trusted onsite consultation, support and training for school district personnel on a variety of topics designed to meet the district's specific needs and objectives.

Throughout the year, C-SPED conducts numerous training academies, institutes and conferences. Each training session is planned to ensure participants have the opportunity to gain an understanding of the best-practice techniques and compliance practices to assist in improving services for children and youth.

C-SPED staff is knowledgeable of their subject matter and ensure information is reliable to improve practices by educators. Contact us if you need assistance with –

- The Intervention Process (Three-Tier Process/Response to Intervention)
- Compliance, including Policies and Procedures Regarding the Intervention Process, IDEA & Section 504
- Differentiated Instruction
- Research-Based Instruction (Academic/Behavior)
- Program Review and Implementation
- Disproportionality
- Inclusion for Regular and Special Education Educators

Contact Us at 800.468.6135 and visit our website at www.csped.com!

Carolyn Black • Executive Director

Dianne Enis • Director of Network Services

Cecilia Leach, Troy James • Consultants

James A. Keith, Esq. • Consultant to C-SPED, Presenter and Editor of Products

SUMMER INSTITUTE FOR EDUCATORS - JUNE 14-15, 2010

Pre-registration Deadline: June 8, 2010

Please duplicate this form and complete registration information for additional registrants.

Name _____

Position _____

School District _____

School _____

Address _____

City _____ State _____ Zip _____

Phone _____

E-mail _____

Billing address if different from above stated address:

Name _____

Address _____

City _____ State _____ Zip _____

For SEMI, indicate social security no. _____

- Enroll me as a *current C-SPED website subscriber* at a rate of \$295
- Enroll me as a non-subscriber at a rate of \$310
- Enroll me as an Additional Team Member at a discount rate of \$275 (*The first team member from a district or organization is full-price; additional members may receive this discounted price*)
- I plan to attend the Review 360 Behavioral Program Demonstration!

PAYMENT

- Check payable to C-SPED is enclosed.
- Purchase Order Number is _____
(When using one Purchase Order Number for more than one participant from your district, please submit all registration forms together or ensure the correct Purchase Order Number is designated for each individual participant. Check or purchase order # required for registration.)

C-SPED Federal Tax ID No.: 20-0846727

Mail or Fax this Registration Form to:

C-SPED • P.O. Box 2752 • Ridgeland, MS 39158-2752

Fax: 509.355.5757 or 601.898.2855