

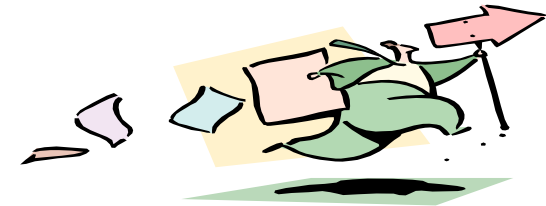


P.O. Box 2752  
Ridgeland, MS 39158-2752



A Meaningful Summer Institute  
for Educators

Two Separate Strands  
of Professional Development



*Filling In the Blanks:  
Section 504 and IDEA Legal Updates*  
Carolyn Black and James A. Keith, Esq.



*Cracking the Code: Unraveling the Combination  
Between TST Data, LSC Review, and Eligibility*  
Dianne Enis, Cecilia Leach and Deborah A. Thompson

Pearl River Resort • Choctaw, Mississippi  
June 9-10, 2008

*Join Us at the Summer Institute!*  
For More Information:  
800.468.6135 • [www.csped.com](http://www.csped.com)

# Overview of Strand I

## ***Filling In the Blanks: Section 504 and IDEA Legal Updates***

*Want to know the latest regarding IDEA legal updates? Do you have questions that you would like answered concerning IDEA issues? You will not want to miss this informative part of the session!*

*Are you using information to form Section 504 policies and procedures for your district that is outdated or based on myth? Do you have a firm, defensible understanding of when and how to make decisions regarding identification and services under Section 504? Join us for this part of the session and determine if your district is compliant in decision-making under Section 504!*

Often, school administrators and school personnel are at a loss as to how Section 504 decisions for eligibility and services should be made. When requests for accommodations are received, educators find themselves uncertain as to how to proceed. A well-organized Section 504 program will assist district staff to understand the processes for determining when students are eligible for services and the nondiscriminatory program requirements.

Participants will benefit from this pertinent session by –

- Gaining information regarding the latest legal issues under IDEA 2004 in Mississippi and nationally.
- Being knowledgeable of the current issues surrounding the implementation of IDEA 2004 and recommendations on how to avoid the pitfalls.
- Working through decision-making steps for determining when a student may be in need of services under Section 504.
- Reviewing the necessary procedures needed for procedural safeguards, notices, eligibility, and a Section 504 plan.
- Receiving answers to frequently asked Section 504-related questions regarding discipline, access to extracurricular activities and transportation in alternative school programs.
- Understanding the relationship between IDEA, Section 504 and the Americans with Disabilities Act.

### ***ABOUT THE PRESENTERS:***

**CAROLYN BLACK** is the Director of the Center for Special Education Services (C-SPED) that provides a network of services designed for educators. Ms. Black consults with districts on the development and implementation of policies and procedures under IDEA, as well as, provides training on inclusion practices and research-based strategies. She is a frequent presenter and speaker on subjects related to the implementation of IDEA, Section 504, Inclusion and Differentiated Instruction.

**JAMES A. KEITH** is a partner in the law firm of Adams and Reese, LLP in Jackson, Mississippi and consults with C-SPED on a variety of topics. He serves as board attorney for school districts throughout Mississippi, providing advice and counsel on school law issues such as employment matters and education of the disabled. Mr. Keith is a frequent speaker at national and state conferences and has conducted numerous seminars on legal issues for local school personnel and attorneys.

*Don't Delay, Register Today!*

# Overview of Strand II

## ***Cracking the Code: Unraveling the Combination Between the TST Data, LSC Review, and Eligibility***

*Data, data, data! How do teams make sound decisions using the data from each step of the process when students are struggling or not being successful in regular education? If you work with the Three Tier Intervention Process or serve on a Teacher Support Team, Local Survey Committee (LSC) or eligibility determination team, you will not want to miss this session!*

Making sure the appropriate data is collected throughout the intervention process to enable the LSC and eligibility teams to make sound decisions can be difficult. Understanding the link between the roles of each team and how to make decisions based on the data can be confusing and complex. This interactive session will provide participants with opportunities to interpret data at all levels of the process – TST to LSC to Eligibility.

Participants will benefit from this outstanding session by gaining answers to the following questions:

- What are the interactive roles of the TST, LSC and eligibility teams?
- What data (i.e., forms, progress monitoring) is needed in the Three Tier Intervention Process to support a referral to the LSC?
- How does the LSC verify and interpret the data (including progress monitoring) received from the TST?
- How does the assessment team use the data to determine what assessment instruments should be utilized for eligibility?
- How does the eligibility team analyze all the data gathered – from the Tier process to standardized assessment – to make the final eligibility decision?
- What decision rules should be used, including current progress monitoring data for reevaluation (i.e., Developmental Delay or ensuring a current ruling is still appropriate)?
- What checklists can be used to assist the different teams to ensure the steps and data collection of the process can be defended legally or throughout the monitoring process?

### ***ABOUT THE PRESENTERS:***

**DIANNE ENIS** is the Director of Network Services for C-SPED. Ms. Enis is a MDE and NASP certified school psychologist. She began her career by serving as a school psychologist in a public school. She retired from the Mississippi Department of Education, Office of Special Education, where she provided training in the areas of evaluation and eligibility. She frequently provides onsite consultation and training on C-SPED's compliant Intervention/TST process, positive behavioral interventions, inclusion and cultural diversity.

**CECILIA LEACH** is a consultant with C-SPED and works with districts throughout the State. She recently retired as the Director of Special Education for the Senatobia School District after twenty-two years of public service. Ms. Leach has expertise in the relationship between IDEA and NCLB, student data analysis for improvement in achievement, "Habits of the Mind," and issues pertaining to IDEA and Section 504. She has presented in the State and out-of-state on the "Nine Essential Instructional Strategies That Work" and is a valued resource in working with teachers regarding effective inclusion practices.

**DEBORAH A. THOMPSON** is an educational consultant and adjunct instructor with the University of South Alabama. Ms. Thompson retired from the Moss Point School District after twenty-nine years of educational experience. She served in the positions of Assistant Superintendent, Director of Student Services, and Special Education Director, as well as, in other areas of school administration with oversight responsibilities for numerous types of programs. Ms. Thompson provides training on a number of topics, including Teacher Support Teams, Individualized Instructional Planning, Differentiated Instruction and Effective Schools and Classroom Management.

## REGISTRATION RATE

**Pre-registration Deadline: June 2, 2008**

Participants may attend only one strand of the Institute. The registration fee to attend one of the stand sessions includes a continental breakfast on both days of the Institute, refreshment breaks, practical materials and handouts provided in a resource notebook and, if applicable, SEMI credits.

**Fee:** C-SPED Subscriber Rate: \$265  
 Non-Subscriber Rate: \$285  
 Additional Team Member: \$245 (*The first team member from a district or organization is full-price; additional members may receive this discounted price*)

## EASY TO REGISTER

Send your registration form by mail to P.O. Box 2752, Ridgeland, MS 39158-2752 or by fax to 509.355.5757 or 601.898.2855. You may register online at [www.csped.com](http://www.csped.com) under the Professional Development section. Onsite registration will only be granted at the door on a space-available basis. Payment or a purchase order must be received prior to the start of the Institute.

## SUBSTITUTIONS/CANCELLATION POLICY

C-SPED reserves the right to substitute speakers or cancel the Institute or any session strand due to the lack of registrations, a natural disaster, or a national emergency. Notification of any cancellation by C-SPED will be made to the registrants. In case of cancellation, C-SPED's liability is limited to the refund of the Institute registration fee only.

Substitutions may be made at any time with no penalty. For registrants whose cancellation is received in writing at *least ten (10) days* before the registered session will receive a refund for the amount of that session minus a \$50 administrative fee. *Cancellations received after this deadline will not be refunded.* Unpaid cancellations and registrants that do not attend the Institute for which they are registered will be billed the appropriate amount. All refunds will be made by C-SPED following the designated Institute.

## SPECIAL NEEDS/ASSISTANCE

Please call 800.468.6135 or 601.898.2828 or email us at [institutes@csped.com](mailto:institutes@csped.com) with any questions you may have regarding registration for the Institute or any special accommodations or needs you may have to attend the Institute. Notification of special accommodations must be received no later than three (3) weeks prior to the Institute.

## SEMI AND CEU CREDITS FOR STRAND I OR II

5 SEMI credits are available for administrators. If you are interested in obtaining SEMI credits, please indicate by providing your social security number on the registration form.

.85 CEU credits are available for a fee of \$15.00. Sign-up for CEU credit will be available at the registration desk. Interested participants must make payment upon sign-up at the Institute.

## WHO SHOULD ATTEND?

- Special Education Directors and Administrative Support Personnel
- Superintendents and Assistant Superintendents
- Principals and Assistant Principals
- Psychologists and Psychometrists
- Teacher Support Team Members and Case Managers
- Lead Special and Regular Education Teachers
- Counselors
- Personnel who serve on LSC and Eligibility team
- 504 Coordinators and 504 Team Members

## AGENDA FOR BOTH STRAND SESSIONS

### Monday, June 9

8:00 — 8:30	Registration and Continental Breakfast
8:30 — 10:00	Session
10:00 — 10:15	Break
10:15 — 11:30	Session cont'd
11:30 — 1:00	Lunch on Your Own
1:00 — 2:30	Session cont'd
2:30 — 2:45	Break
2:45 — 3:45	Session cont'd
5:00 — 6:30	Reception

### Tuesday, June 10

8:00 — 8:30	Continental Breakfast
8:30 — 10:00	Session cont'd
10:00 — 10:15	Break
10:15 — 11:45	Session cont'd
11:45 — 12:00	Update from C-SPED and Door Prizes

## JOIN US AT THE RECEPTION

Join your peers and relax at the reception that will be held on Monday afternoon after the session! The reception is co-sponsored by the following supportive companies –

**Educational Materials Specialists, Inc. (EMS)**  
**Computer Automation Systems, Inc.**

Special thanks to **Educational Materials Specialists, Inc. (EMS)** for making our presentations relevant through the use of progress monitoring data from the company's various products. EMS is located in Ridgeland, MS and provides products and services for school district personnel, including *Reading Coach*, *Headsprout Early Reading*, *Orchard* and the *Autoskill Literacy Intervention Suite*. Districts across the state use the *EZ Test Tracker* and *Student Support Network* program to monitor student progress. For more information about EMS' products and services, visit their web site at <http://www.edmat.com/index.html>.

Thanks for the support also goes to **Computer Automation Systems, Inc.** which produces the *Special Education Automation Software (SEAS)* for IEP development, the *SEAS Administration Module*, a proactive report generator to assist administrators in tracking and managing mandated requirements and the *SEAS Evaluation Report Writer* that guides professionals through the process of generating a complete, comprehensive, and editable assessment report. For more information, visit SEAS' web site at <http://www.computerautomation.com>.

## ABOUT THE LOCATION

The Pearl River Resort, located in Central Mississippi, began with the impressive Silver Star Hotel and Casino, which offers the premier resort experience in the Southeast. From simple rustic charm to grand elegance, the resort brings you a universe of recreational and entertainment choices, complimented by a friendly and attentive staff.

Come for the weekend! Bring your family and enjoy the Geyser Falls Water Theme Park. For the golfers in the family, the Dancing Rabbit Golf Club offers 36 holes of championship golf. To simply relax, try the full-service Deluxe Spa facilities. For more information, visit the resort's web site at <http://www.pearlriverresort.com>.

## ACCOMMODATIONS

The Institute will be held at the Pearl River Resort, Silver Star Hotel, in Philadelphia, Mississippi. Rooms have been blocked for the night of Sunday, June 8 and Monday, June 9 at a flat rate of \$69 - single and/or double occupancy. Please use block code **CENF08A** when making reservations. The cut off date for blocked rooms is **May 29, 2008**. Please contact the Pearl River Resort directly to make your reservation at 1.866.44PEARL..

## About C-SPED

The Center for Special Education Services (C-SPED) provides useful and practical services that result in improved programs for children with disabilities and those that are at risk for school failure. With the ever-growing maze of requirements and expectations of educators, the staff provides trusted onsite consultation, support and training for school district personnel on a variety of topics designed to meet the district's specific needs and objectives.

Throughout the year, C-SPED conducts numerous training academies, institutes and conferences. Each training session is planned to ensure participants have the opportunity to gain an understanding of the best-practice techniques and compliance practices to assist in improving services for children and youth.

C-SPED staff is knowledgeable of their subject matter and ensure information is reliable to improve practices by educators. Contact us if you need assistance with –

- The Intervention Process
- Compliance, including Policies and Procedures Regarding the Intervention Process, IDEA & Section 504
- Differentiated Instruction
- Research-Based Instruction (Academic/Behavior)
- Program Review and Implementation
- Disproportionality
- Inclusion for Regular and Special Education Educators

Contact Us at 800.468.6135 and visit our website at [www.csped.com](http://www.csped.com)!  
Carolyn Black • Executive Director  
Dianne Enis • Director of Network Services  
Consultants: Cecilia Leach, Sherri Buchanan  
Consultant to C-SPED, Presenter and Editor of Products: James A. Keith, Esq.

## SUMMER INSTITUTE FOR EDUCATORS - JUNE 9-10, 2008

*Pre-registration Deadline: June 2, 2008*

Please duplicate this form and complete registration information for additional registrants.

### Choose Only One Strand to Attend (Choice cannot be changed after June 2, 2008) -

- I will attend Strand I – *Filling In the Blanks: Section 504 and IDEA Legal Updates*
- I will attend Strand II – *Cracking the Code: Unraveling the Combination Between TST Data, LSC Review, and Eligibility*

Name \_\_\_\_\_

Position \_\_\_\_\_

School District \_\_\_\_\_

School \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

### Billing address if different from above stated address:

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

For SEMI, indicate social security no. \_\_\_\_\_

- Enroll me as a current C-SPED website subscriber at a rate of \$265
- Enroll me as a non-subscriber at a rate of \$285
- Enroll me as an Additional Team Member at a discount rate of \$245 (*The first team member from a district or organization is full-price; additional members may receive this discounted price*)

### PAYMENT

- Check payable to C-SPED is enclosed.
- Purchase Order Number is \_\_\_\_\_

*(When using one Purchase Order Number for more than one participant from your district, please submit all registration forms together or ensure the correct Purchase Order Number is designated for each individual participant. Check or purchase order # required for registration.*

**C-SPED Federal Tax ID No.: 20-0846727**

Mail or Fax this Registration Form to:  
C-SPED • P.O. Box 2752 • Ridgeland, MS 39158-2752  
Fax: 509.355.5757 or 601.898.2855